

SHIPPING YOUR BELONGINGS TO CAMPUS



Prior to and no later than two weeks after the start of each term, supplies for your medical school are sent to Sint Eustatius via a container from Florida, USA. If there is space on your school's container, you may ship a **maximum of eight boxes** on the boat. Additional boxes or bulky items, i.e. scooters, four wheelers, require prior approval from Island Administrative Office. The maximum weight for any single box must not exceed 75lbs. Students' accounts will be billed for the shipping fees. The costs for shipping your items are \$0.75 per lb. Please note that there will be a 6% custom duties tax on all values above \$130.00.

Shipping regulations mandate that students must fax a copy of the packing slip(s) and the shipping details (tracking number, date of shipment, estimated total value, item list, and weight) to the University Purchasing Department on the island at 011-599-318-2088.

Make sure your boxes are clearly marked and arrive at the Florida location at least 6 weeks prior to the start of the term. **Do not ship any items that you must have when you arrive, such as your clothing, books, medications or toiletries.** We recommend you carry those with you. Once the container arrives on Sint Eustatius, your boxes will be delivered to the Administration Office where staff will assist in bringing the packages to your residence. **If you are a Canadian or other Non-U.S. Student, please make sure you leave enough extra time for customs clearance and have correct documentation attached so that your packages clear U.S. Customs without interruption.** It is recommended that students forward packages in NEW, unused boxes to the Western Overseas facilities using UPS ground services.

SHIPPING DEADLINES

- Spring Term - - Last Week of March
- Fall Term - - Last Week of July
- Winter Term - - Last Week of November

Boxes arriving after the container's departure will be held for the next container, or can be shipped separately at your expense. If you do not wish to ship via our container, you may utilize the services of Western Overseas Freight for a separate shipment or use UPS Express, Fed Ex or DHL. For information about costs, shipping time and package labeling, please contact the Branch Manager at (305) 477-7377, or by fax at (305) 477-2191.

EXAMPLE SHIPPING LABEL

Your Name
Your Home Address
Your City, State Postal Code

Keep this for
your future
reference

University of Sint Eustatius
School of Medicine
Student: **YOUR NAME HERE**
c/o Western Overseas Freight
6908 North West 50th Street
Miami, Florida 33166