

Date Received	File Number	Bar Code
	PSE Number	
	Application Number	

## APPLICANT DEMOGRAPHIC

# 2008

**Social Insurance Number (SIN)**  
 I do not have SIN

**Date of Birth**  
 Day  Month  Year

**Sask. Health Services Number (HSN)**  
 I do not have HSN

**Sask. Driver's License (PIC) No.**  
 I do not have PIC

**Gender**  
 Male  
 Female

**Legal Surname** 
**Legal Given Name** 
**Legal Middle Name**

### MAILING ADDRESS (where you want your documents sent):

Apt #  Street/Box No.

City/Town  Prov/State  Country (other than Canada)

Postal Code/Zip Code  Area Code and Home Telephone  Area Code and Business Telephone

Email Address

### PERMANENT ADDRESS (if different than mailing):

Check (✓) the box if your permanent address and home telephone number are the same as above.

Apt #  Street/Box No.

City/Town  Prov/State  Country (other than Canada)

Postal Code/Zip Code  Area Code and Home Telephone

## APPLICANT CATEGORY

Indicate your Marital Status. If your Marital Status is anything other than single, please include a commencement date.

Single
  Married
  Common-law
  Separated
  Divorced
  Widowed

Commencement Date:

Day  Month  Year

If you have checked Married or Common-law above, your spouse/partner is required to complete **Section 3 - Spouse of Married/Common-Law Applicant**

### Helpful Tips

We cannot process your application without a valid Social Insurance Number. If you do not have one, contact Human Resources and Social Development Canada.

If you do not have a valid Saskatchewan Health Services Number (HSN) or valid Saskatchewan Driver's License (PIC), check the appropriate box.

If your mailing address changes, notify Student Financial Assistance Branch immediately.

If you fail to update your mailing address and we are unable to contact you, correspondence will be forwarded to the Permanent Address.

Check common-law if you have been co-habiting at least 12 consecutive months prior to the start date of your program. If you have not been in the common-law relationship for 12 months prior to the start of your program, refer to the instructions.

# APPLICANT DEPENDENTS

Dependent's Legal Given Name

Sask. Health Services Number

Does not have HSN

Dependent's Legal Surname

Date of Birth

Day	Month	Year
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**Pre-Study Period**

**Study Period**

Do you require full-time daycare for this dependent?  Yes  No

Yes  No

If yes, is daycare subsidized?  Yes  No

Yes  No

Dependent's Legal Given Name

Sask. Health Services Number

Does not have HSN

Dependent's Legal Surname

Date of Birth

Day	Month	Year
-----	-------	------

**Pre-Study Period**

**Study Period**

Do you require full-time daycare for this dependent?  Yes  No

Yes  No

If yes, is daycare subsidized?  Yes  No

Yes  No

Dependent's Legal Given Name

Sask. Health Services Number

Does not have HSN

Dependent's Legal Surname

Date of Birth

Day	Month	Year
-----	-------	------

**Pre-Study Period**

**Study Period**

Do you require full-time daycare for this dependent?  Yes  No

Yes  No

If yes, is daycare subsidized?  Yes  No

Yes  No

Dependent's Legal Given Name

Sask. Health Services Number

Does not have HSN

Dependent's Legal Surname

Date of Birth

Day	Month	Year
-----	-------	------

**Pre-Study Period**

**Study Period**

Do you require full-time daycare for this dependent?  Yes  No

Yes  No

If yes, is daycare subsidized?  Yes  No

Yes  No

Dependent's Legal Given Name

Sask. Health Services Number

Does not have HSN

Dependent's Legal Surname

Date of Birth

Day	Month	Year
-----	-------	------

**Pre-Study Period**

**Study Period**

Do you require full-time daycare for this dependent?  Yes  No

Yes  No

If yes, is daycare subsidized?  Yes  No

Yes  No

## Helpful Tips

List all of your dependent children living with you full-time and on your Saskatchewan Health Services record. Refer to the Instructions for exceptions. The information reported here must be current as of the date of application.

Your pre-study period is generally the four months prior to the start date of your upcoming program unless you were a full-time student during that period.

Daycare expenses will be calculated at a flat rate for subsidized or unsubsidized daycare for each dependent eleven years and under if the questions are completed. This information will be verified through the Child Care Subsidy Office. For information on Child Care Subsidy, call 1-800-667-7155.

## SINGLE STUDENTS WITHOUT DEPENDENTS

If you are a single student with no dependents and have never been married or lived in a common-law relationship, you must complete the questions below to determine whether you are a single dependent or single independent student.

- I have been out of Elementary/High School for four years or more (June 2004 or earlier).
- Since leaving Elementary/High School, I have not been a full-time student and I have been employed or seeking employment for two periods of 12 consecutive months.
- My parents are deceased and I have no legal guardian.
- None of the above statements apply to me. Therefore, you are a **“Dependent Student”** and your parent(s), guardian(s) or official sponsor(s) are required to complete **Section 2 - Parental Information** because your parents’ income will be considered in determining your financial need.

### Helpful Tips

If one of the first three questions describes your situation, you are considered an independent student.

Students who are not in full-time study are considered to be actively seeking employment, including those in receipt of Employment Insurance Benefits or Social Assistance.

## APPLICANT ELIGIBILITY

### Citizenship

Check (✓) the box which applies to you. If none of these apply to you, you are not eligible for financial assistance under the Canada-Saskatchewan Integrated Student Loans Program.

- You are a **Canadian citizen**.
- You are a **Landed Immigrant/Permanent Resident of Canada**.  
Date Landed in Canada: 

Day	Month	Year
- You are a **Protected Person**.  
You must submit a copy of your “Permit to Remain in Canada”.  
Date Landed in Canada: 

Day	Month	Year

### Saskatchewan Residency

Your residency is determined by your parents if you are a dependent student; determined by yourself if you are an independent or single parent student; or determined by you or your spouse if you are married or common-law. Check the boxes which apply to you to determine if you are a Saskatchewan resident.

- You are a single dependent student and your parents reside in Saskatchewan or have lived in Saskatchewan for the 12 month period before the first day of your study period.
- You have always lived in Saskatchewan.
- You are a single independent student or single parent student and you lived in Saskatchewan for the 12 month period before the first day of your study period, excluding time spent as a full-time student in a post-secondary program.
- You are married or common-law and the last place you or your spouse lived for a 12 month period before the first day of your study period, excluding time spent as a full-time student in a post-secondary program, was Saskatchewan.
- You have completed 4 consecutive years of post-secondary education in Saskatchewan and this is your fifth consecutive year of study in Saskatchewan.

If none of the above statements describes your situation, you will need to apply to another province.

For other Provincial and Territorial Student Assistance Offices, visit *Provincial and Territorial Student Assistance Offices* under *Quick Links* at [www.canlearn.ca](http://www.canlearn.ca).

If your parents left Saskatchewan within the 12 month period before the first day of your study period, but you elected to stay in Saskatchewan to begin or continue your study, you are considered a resident of Saskatchewan. Indicate that you have always lived in Saskatchewan.

If you are attending school full-time in another province, you will continue to be considered a Saskatchewan resident if you meet one of the first 5 criteria.

**STATUS DECLARATION (the following information is voluntary)****Aboriginal Ancestry**

Aboriginal people are those who identify themselves to be North American Indian, Treaty/Registered/Status Indian, Non-Status Indian, Métis or Inuit. Based on this definition, do you consider yourself to be of Aboriginal ancestry?

Yes  No

If yes, please indicate below which group you belong to:

Métis  Non-Status Indian  Inuit  Treaty/Registered/Status Indian

Treaty Number: \_\_\_\_\_

**Visible Minority Status**

Visible minority persons are persons other than Aboriginal people, who are people of colour. For example; African, Chinese, Korean or Pacific Islander ancestry. Based on this definition, do you consider yourself to be a visible minority person?

Yes  No

**Disability Status**

Permanently Disabled persons are persons whose disability is of a permanent nature. The disability limits their physical and/or mental ability to perform the daily activities necessary to participate fully in post-secondary studies or in the labour force.

Based on this definition, do you consider yourself to be permanently disabled?  Yes  No

If you consider yourself permanently disabled, will you be studying at a reduced course load?  Yes  No

Indicate the nature of your disability:

Learning Disability  Acquired Brain Injury  Physical Disability  
 Deaf/Hard of Hearing  Cognitive Impairment  Mental Health Disability  
 Blind/Visually Impaired  Other. Specify \_\_\_\_\_

**Helpful Tips**

As an Aboriginal student enrolled full-time in your first or second year of a multi-year program, you will automatically be considered for the Millennium Aboriginal Access Bursary when you apply for full-time assistance and **declare your status by completing this section.**

You must submit documentation verifying your disability to be eligible for the Canada Access Grant for Students with a Permanent Disability and to be approved to study at a reduced course load. Documentation need only be submitted once and may consist of a medical certificate, a learning disability assessment or a document proving that you receive federal and/or provincial disability assistance.

A reduced course load means enrolment in 40% to 59% of what is considered a full course load by your school.

**GOVERNMENT STUDENT LOAN HISTORY**

Have you received previous government student loans?  Yes  No

If Yes, Province/Territory that authorized your most recent student loan \_\_\_\_\_

Date received:

Day	Month	Year
_	_	_ _

If you are unsure of the date you received your previous student loan, contact the loan provider where you negotiated the loan certificate, for example: National Student Loans Service Centre or Royal Bank.

**APPLICANT PROGRAM****Tuition and Books**

Will your tuition be paid by another agency?

Yes  No If Yes, indicate name of sponsoring agency: \_\_\_\_\_

Will your books be paid by another agency?

Yes  No If Yes, indicate name of sponsoring agency: \_\_\_\_\_

A sponsoring agency refers to Indian and Northern Affairs Canada, Tribal Council, etc.

If you receive Skills Training Benefit (STB), a scholarship or a bursary that covers your tuition/books, check "no".

## Program Information

If you are attending a Saskatchewan University or a Campus of SIAST you must complete the following questions. If you are attending any other Saskatchewan institution or an out of province institution, you must have your school complete a separate Program Information Form available on the website. Contact your institution if you are unsure of your program information.

School Number School Name

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Program No. Program Name

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Session Number Session Start Date Session End Date Student ID No.

	Day    Month    Year	Day    Month    Year	

Program Level of Study. Check (✓) the applicable box:

Certificate       Diploma       Bachelor's Degree       Master's Degree  
 Doctorate       Other. Specify \_\_\_\_\_

I am enrolling in year  of a  Year Program.

I will be attending a SIAST campus and taking  % of a Full Course Load.

I will be attending the U of R/U of S and taking a total of  Credit Hours/Units.

I am taking the majority of this program by correspondence, distance education or internet/web studies.      Yes  No

### APPLICANT EDUCATION HISTORY

Indicate the last date attended Elementary/High School full-time: Day    Month    Year

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Name of High School or Elementary School Location of School (city/province)

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Indicate date of GED examination if applicable: Day    Month    Year

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### Full-time Post-Secondary Education History

Complete the following information for full-time study and Basic Education only. If you are unsure whether your course-load was full-time, contact the school you attended. Be sure to indicate whether you successfully completed 60% of a full-course load (40% for students with a permanent disability) for each year of study listed.

School Name	School Location City/Province/Territory	Program Name	Level of Study Code	Program Dates		Successfully completed 60%
				Start Day/Month/Year	End Day/Month/Year	
						Yes No
						Yes No
						Yes No
						Yes No
						Yes No
						Yes No
						Yes No
						Yes No

#### Helpful Tips

To be eligible for assistance, you are required to enroll in 60% of a full course load (40% if permanently disabled). At universities in Saskatchewan, 60% is equal to 9 credit hours /units for each semester.

Table of School and Program Codes available on the website to complete this section.

If you are in your second year of a degree program, you would enter year 2 of a 4 year program.

If you are a SIAST student and unsure of your course load percentage, contact the Registrar's Office at your SIAST campus.

If you are attending U of R or U of S, you must list the total credit hours/units for the entire study period.

Contact your institution if you are unsure of your program information.

If you are unsure of the last day of elementary/ high school you attended, use the last day of the month.

If you received your diploma through GED, we require both the date you last attended Elementary/High School and the date of your GED examination.

List each full-time post-secondary academic period separately by indicating start and end dates.

Level of Study Codes for full-time studies:	
Basic Education /upgrading	- A
Certificate	- C
Diploma	- D
Degree	- U
Masters	- M
Doctoral	- DO

If a school defines a full course load as 30 credits, then you would have to pass a minimum of 18 credits to successfully complete 60%.

If a vocational certificate program consists of 10 equally weighted classes, you would need to pass a minimum of six classes to successfully complete 60%.

# APPLICANT PRE-STUDY PERIOD/STUDY PERIOD INFORMATION

## Pre-Study Period

**PRE-STUDY PERIOD** is the time between the end of your last period of full-time studies (post-secondary, Basic Education or high school) and your first day of class for the upcoming academic year, to a maximum of 17 weeks. Check the appropriate box to indicate what you will be doing during the majority of this period:

- Employed Full-time   
  Unemployed   
  Attending School Part-time/Full-time  
 Employed Part-time   
  Self-employed   
  Home with dependent child 12 months & under  
 Unable to work for medical reasons (medical documentation required)

Indicate where you will be living during **the majority** of your pre-study period.

- Family home where parents or spouse/children reside  
 Away from family home where parents or spouse/children reside

What province will you be living in during the majority of your pre-study period?

or if outside Canada, specify the country:

Will your place of employment (or residence, if unemployed) be located in the same city/town as your family home where your parents or spouse/children reside?

- Yes     No   
 If No, indicate the distance in kilometres one way:

## Study Period

**STUDY PERIOD** is the time you will be enrolled as a Full-time Student.

Indicate where you will be living during **the majority** of your study period.

- Family home where parents or spouse/children reside  
 Away from family home where parents or spouse/children reside

Will your residence while attending school be located in the same city/town as your family home where your parents or spouse/children reside?

- Yes     No   
 If No, indicate the distance in kilometres one way:

## APPLICANT ASSETS - (include Spouse Assets if married/common-law)

Check the box if you (and your spouse, if applicable) do not have any assets as of the first day of your pre-study period.

Account balance as of the first day of your pre-study period: \$ .00

### Registered Retirement Savings Plans (RRSPs) (as of the first day of your pre-study period)

Name of RRSP	Purchase Date	Current Market Value
<input type="text"/>	Day    Month    Year <input type="text"/> <input type="text"/> <input type="text"/>	\$ <input type="text"/> .00
<input type="text"/>	Day    Month    Year <input type="text"/> <input type="text"/> <input type="text"/>	\$ <input type="text"/> .00

### Other Financial Investments (as of the first day of your pre-study period)

Name of Financial Investment	Purchase Date	Current Market Value
<input type="text"/>	Day    Month    Year <input type="text"/> <input type="text"/> <input type="text"/>	\$ <input type="text"/> .00
<input type="text"/>	Day    Month    Year <input type="text"/> <input type="text"/> <input type="text"/>	\$ <input type="text"/> .00

### Vehicles (as of the first day of your pre-study period)

Year	Make and Model	Purchase Date	Current Market Value	Leased?
<input type="text"/>	<input type="text"/>	Day    Month    Year <input type="text"/> <input type="text"/> <input type="text"/>	\$ <input type="text"/> .00	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="text"/>	<input type="text"/>	Day    Month    Year <input type="text"/> <input type="text"/> <input type="text"/>	\$ <input type="text"/> .00	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Helpful Tips

The first day of your pre-study period is four months prior to the start date of your upcoming program or the period between full-time periods of study.

If you were employed on a part-time basis, unemployed or went to school part-time during your pre-study period, you will be assigned a contribution toward your schooling based on earning minimum wage unless you can document your job search or provide medical documentation indicating that you could not work.

The questions regarding kilometre distance determines if you are eligible for a commuting allowance or a return transportation allowance to your family home.

If the educational institution you are attending is within 25 kilometres of the family home and you are a dependent or married/common-law student, you will be assessed as living at your family home.

Account balance should include total amount of all bank accounts as of the first day of your pre-study period less household expenses such as rent, food and utilities.

In order to receive the RRSP exemption, ensure you indicate whether your investment is an RRSP.

In listing all assets, include the assets of yourself and your spouse (if applicable).

Current Market Value is the actual gross worth of the asset if you were to sell it, not net value, replacement value or original purchase price.

Attach a copy of your lease agreement if the vehicle is leased.

# APPLICANT INCOME

Check the box if you will not have any income during your pre-study period.

Check the box if you will not have any income during your study period.

Enter the **Total (not monthly)** income before deductions you expect to receive for your **entire** pre-study period and **entire** study period.

Type of Income	Pre-Study Period Gross Income	Study Period Gross Income
Full-time Employment .....	\$ _____ .00	
Part-time Employment .....	\$ _____ .00	\$ _____ .00
Self-Employment (Gross Income minus Operating Expenses) .....	\$ _____ .00	\$ _____ .00
Income from Rental/Room & Board .....	\$ _____ .00	\$ _____ .00
Employment Insurance (EI) Benefits/HRSD Income .....	\$ _____ .00	\$ _____ .00
Resettlement Assistance/Immigration Funding .....	\$ _____ .00	\$ _____ .00
Survivor/Old Age/Retirement/Disabled Benefits .....	\$ _____ .00	\$ _____ .00
Workers' Compensation .....	\$ _____ .00	\$ _____ .00
Social Assistance .....	\$ _____ .00	\$ _____ .00
Alimony Support .....	\$ _____ .00	\$ _____ .00
Child Support .....	\$ _____ .00	\$ _____ .00
Investment Interest/Dividend .....	\$ _____ .00	\$ _____ .00
Orphan's/Disabled Contributor's Child Benefit .....	\$ _____ .00	\$ _____ .00
Indian and Northern Affairs Allowance (INAC) .....		\$ _____ .00
Indian Band Funding .....		\$ _____ .00
Transitional Employment Allowance (TEA) .....	\$ _____ .00	\$ _____ .00
Scholarships. Specify _____ .....		\$ _____ .00
Bursaries. Specify _____ .....		\$ _____ .00
RESP/Scholarship Trust Fund or Other Educational Savings Plan. Specify _____ .....		\$ _____ .00
Other Educational Funding/Training Allowance Specify _____ .....		\$ _____ .00
Other Income. Specify _____ .....	\$ _____ .00	\$ _____ .00

## Pre-Study Period Employer

Name of Employer		Street Address	
_____		_____	
City/Town	Prov/State	Area Code and Telephone Number	
_____	_____	_____-____-____	

## Study Period Employer

Name of Employer		Street Address	
_____		_____	
City/Town	Prov/State	Area Code and Telephone Number	
_____	_____	_____-____-____	

I am planning on working during my Study Period and Employer Information is unknown at this time.

## Helpful Tips

List your applicable income for both the pre-study period and study period.

If you have no income to claim during either of these periods, check off the applicable boxes.

If you are unemployed, but were actively seeking employment during your pre-study period, complete the Job Search and submit at the beginning of your study period.

If your pre-study period is four months, you must list the total gross income that you receive before deductions for that four month period. If your pre-study period is two months, list your total gross income for the two month period only.

When listing income for your study period, claim the total gross amount for the entire study period, i.e., 8 months.

For total RESP income, declare the amount you will actually receive for this study period.

List your Employer information for both the pre-study period and study period. If you need more space, attach a separate sheet.

If you are planning on working during your study period but have not yet secured employment, you may indicate an estimated amount of study period earnings and check off the box indicating that your Study Period Employer Information is unknown at this time. You must advise Student Financial Assistance Branch immediately when you do obtain employment.

## APPLICANT EXPENSES

Enter the **Total (not monthly)** expenses you expect to pay during your **entire** pre-study period and **entire** study period.

Type of Expense	Pre-Study Period Gross Expenses	Study Period Gross Expenses
Canada-Saskatchewan Integrated Student Loan Payments .....	\$ _____ .00	
Canada Student Loan Payments .....	\$ _____ .00	
Saskatchewan Student Loan Payments .....	\$ _____ .00	
Alimony Support .....	\$ _____ .00	\$ _____ .00
Child Support .....	\$ _____ .00	\$ _____ .00

### Helpful Tips

List the total amount of student loan payments made for the pre-study period. You may not claim more than \$500/month per type of government loan.

In claiming Child Support or alimony, you may not claim more than the maximum of \$455 per child per month.

## APPLICANT CONSENTS, AUTHORIZATIONS AND AGREEMENTS

I apply for financial assistance under the *Canada Student Financial Assistance Act* and *The Student Assistance and Student Aid Fund Act, 1985* of Saskatchewan.

### DECLARATION:

**I declare that** I have answered all questions on this application according to the instructions and my answers and documents I have provided, or will provide in the future, in support of this application are to the best of my information and belief, true in every respect.

**I declare that** I have not applied for, nor am I receiving, student financial assistance from more than one province or country in this same academic period.

**I make these declarations** knowing it is an offence under the *Canada Student Financial Assistance Act* and *The Student Assistance and Student Aid Fund Act, 1985* of Saskatchewan, to knowingly make any false statement or representation in an application or other document or to furnish any false or misleading information or documentation.

### AGREEMENT AND REPORTING REQUIREMENTS:

**I agree** to promptly notify Student Financial Assistance Branch in writing of any changes, including but not limited to my name, address, marital status, family size, educational institution, course load, program of study, income, expenses and assets, as they occur.

**I agree** to promptly provide all information and documentation required by the Minister of Saskatchewan Advanced Education, Employment and Labour and his/her designate(s), to verify or audit my entitlement to student financial assistance.

**I agree** that I may be required to immediately repay all or part of the assistance I receive if my assessment is found to be inaccurate, even if such inaccuracy is a result of an inadvertent error on my part or on the part of my spouse, my parents, my institution, or the Saskatchewan Ministry of Advanced Education, Employment and Labour.

### INFORMATION CONSENTS:

**I consent to and authorize** the disclosure and release by any person, individual, corporation, organization, credit reporting agency, or by any government or government agency (including but not restricted to any foreign, federal or provincial government, department or crown corporation), of any information or documents (including any personal information as defined in *The Freedom of Information and Protection of Privacy Act* and any personal health information as defined in *The Health Information Protection Act*) requested by the Province of Saskatchewan for any purpose respecting the administration of financial assistance for my benefit by the Saskatchewan Ministry of Advanced Education, Employment and Labour or its successors.

**I further consent** to the Minister of Saskatchewan Advanced Education, Employment and Labour or his/her designate to release to any person, individual, corporation, organization or to any government or government agency (including but not restricted to any foreign, federal or provincial government, department or crown corporation), any information or documents (including any personal information as defined in *The Freedom of Information and Protection of Privacy Act* and any personal health information as defined in *The Health Information Protection Act*) for any purpose respecting the administration of financial assistance.

\_\_\_\_\_

Signature of Applicant

Day      Month      Year  
 \_\_\_\_\_

Date Signed

### Canada Revenue Agency Release

I hereby consent to the release, by the Canada Revenue Agency to an official of the Saskatchewan Ministry of Advanced Education, Employment and Labour, of information from my income tax returns, and if applicable, other required taxpayer information about me, whether supplied by me or by a third party. The information will be relevant to and used solely for the purpose of determining and verifying my eligibility entitlement for the general administration and enforcement of Student Financial Assistance under the *Canada Student Financial Assistance Act* and *The Student Assistance and Student Aid Fund Act, 1985* of Saskatchewan, and will not be disclosed to any other person or organization without my approval. This later authorization is valid for the:

- taxation year prior to the year of signature; and
- the current taxation year; and
- each subsequent consecutive taxation year for which assistance is requested by me or on my behalf.

\_\_\_\_\_

Signature of Applicant

Day      Month      Year  
 \_\_\_\_\_

Date Signed

### Consent to the Indirect Collection and Disclosure of Information from the Social Insurance Registry

My signature indicates that I consent to the verification of my Social Insurance Number, name, date of birth, and gender with information contained in the Social Insurance Register. This verification is solely for the purpose of confirming the accuracy of my identification in the context of my application for a Canada-Saskatchewan Integrated Student Loan.

\_\_\_\_\_

Signature of Applicant

\_\_\_\_\_

Social Insurance Number

Day      Month      Year  
 \_\_\_\_\_

Date Signed