

Section A: Personal Information (continued)

150 In which language do you prefer to receive correspondence?
 1. English
 2. French

155 **Date of birth**
 DAY MONTH YEAR

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160 **Gender**
 1. Male
 2. Female

165 **Do you want to self-identify as being a student with a permanent disability?** **2** **3**
 See **page 18** of the instructions for a definition of "permanent disability".
 1. Yes See **page 18** of the instructions for required supporting documentation.
 2. No

166 **Are you a deaf, deafened, or hard-of-hearing student planning to attend a postsecondary school outside Canada in which the language of instruction for your program of study is American or Quebec Sign Language (ASL)?** **4**
 See **page 23** of the instructions for details.
 1. Yes
 2. No

170 **What is your current citizenship status?** **5**
 1. Canadian Citizen
 2. Permanent Resident See **page 18** of the instructions for required documentation.
 3. Other
 4. Protected Person **6** See **page 18** of the instructions for required documentation.

175 **When did you or will you last attend high school on a full-time basis?** **7**
 MONTH YEAR

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180 **Have you ever taken full-time postsecondary studies?** **3**
 1. Yes *If "Yes", complete item 185.*
 2. No

185 **When did you last take full-time studies?** **3**
 MONTH YEAR

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190 **Have you ever had a Canada Student Loan, Ontario Student Loan or Canada-Ontario Integrated Student Loan?**
 1. Yes
 2. No

610 **Have you ever filed for bankruptcy or initiated a related event?** **10**
 1. Yes *If "Yes", complete items 611 and 612.*
 2. No

611 **Are you an undischarged bankrupt?** **8**
 1. Yes See **page 13** of the instructions for required documentation
 2. No

612 **What is the date you filed for bankruptcy or initiated a related event?** **10**
 DAY MONTH YEAR

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615 **Where will you be living during most of the 16-week period before your 2011-2012 study period starts?** **9**
 1. With parent(s)
 2. Other

2 **ITEMS 165** Students who self-identify as being a student with a permanent disability will be automatically considered for the Canada Student Grant for Persons with Permanent Disabilities.

3 **ITEMS 165, 180, AND 185** "Full-time postsecondary studies" means at least 60% of a full course load, or at least 40% if you are a student with a permanent disability. See **page 18** of the instructions for details.

4 **ITEM 166** If your program of study is not delivered in American or Quebec Sign Language, you will be considered only for the Canada-portion of the Canada-Ontario Integrated Student loan.

5 **ITEM 170** If you are not a Canadian citizen, a Permanent Resident of Canada, or a Protected Person, you are not eligible for OSAP.

6 **ITEM 170**
DEFINITION OF A PROTECTED PERSON
 A Protected Person is defined in subsection 95(2) of the *Immigration and Refugee Protection Act (Canada)*. Protected Persons are individuals who have been issued a Protected Persons Status Document and can include convention refugees and humanitarian-protected persons abroad; and persons in need of protection. A person in need of protection is a person in Canada whose removal to their country of nationality or former habitual residence will make them subject to the possibility of torture, risk of life, or risk of cruel and unusual treatment or punishment. Go to the OSAP website, at <http://osap.gov.on.ca>, for details.

7 **ITEM 175** "Full-time" means taking at least 60% of a high school program. If you left high school at any time and were out of high school for at least one full year, enter the date on which you first left high school.

8 **ITEM 611** **DEFINITION OF AN UNDISCHARGED BANKRUPT**
 You are an undischarged bankrupt if you filed for bankruptcy and that process has not been completed, withdrawn, or annulled, or you did not obtain an absolute order of discharge from the court.

9 **ITEM 615** If you are a dependent student, you will be assessed as living with your parent(s) during the pre-study period. If you did not live with your parent(s) during the pre-study period, please contact your financial aid office.

10 **ITEMS 610 AND 612**
 If you initiated a bankruptcy or a related event, this means you have made a consumer proposal under the *Bankruptcy and Insolvency Act (BIA)* that is approved or deemed to be approved by a court under that Act, obtained a consolidation order under the BIA, or filed a document seeking relief for the orderly payment of debts. Refer to **page 13** of the instructions for details about bankruptcy and related events.

Section B: Current Status Information

Check the **FIRST** statement that describes your current status. Check only one box. Read and follow carefully the instructions that pertain to that statement. See page 18 of the instructions for details.

200	<input type="checkbox"/>	<p>I am married. ¹¹</p> <p><i>Your spouse must fill out Sections I and P.</i></p> <p>REQUIRED DOCUMENTATION</p> <p>You must attach to this application a copy of your marriage certificate.</p>	<p><i>If you checked this statement, go to Section C, Part 1.</i></p>
210	<input type="checkbox"/>	<p>I am in a common-law relationship. ^{11 12}</p> <p><i>Your spouse must fill out Sections I and P.</i></p> <p>REQUIRED DOCUMENTATION</p> <p>You must attach to this application an affidavit signed by you and your spouse confirming that you have been living together in a conjugal relationship for not less than 3 years or are living together in a conjugal relationship and raising any children of whom you both are the natural or adoptive parents.</p>	<p><i>If you checked this statement, go to Section C, Part 1.</i></p> <div style="border: 1px dashed black; padding: 5px; margin-top: 10px;"> <p>¹¹ ITEM 200 and 210 For OSAP purposes, your "spouse" is the person to whom you are married or the person with whom you are living in a common-law relationship.</p> </div> <div style="border: 1px dashed black; padding: 5px; margin-top: 10px;"> <p>¹² ITEM 210 For OSAP purposes, you are living in a common-law relationship if (a) you and your spouse have been living together in a conjugal relationship for not less than 3 years, or (b) you and your spouse are living together in a conjugal relationship and raising any children of whom you both are the natural or adoptive parents.</p> </div>
220	<input type="checkbox"/>	<p>I am a sole-support parent. ¹³</p> <p>221 What is your marital status?</p> <p>1. <input type="checkbox"/> Separated 2. <input type="checkbox"/> Divorced 3. <input type="checkbox"/> Widowed 4. <input type="checkbox"/> Never Married</p> <p>REQUIRED DOCUMENTATION</p> <p>You must attach the following to this application: <i>Separated</i> - a copy of your separation agreement or court order.* If you do not have a separation agreement or court order, you must provide an affidavit indicating the date of separation and a copy of the Federal government's Child Tax Benefit statement. Please ensure documentation includes the name and date of birth of child(ren). <i>Divorced</i> - a copy of your divorce judgment or order.* <i>Widowed</i> - a copy of your spouse's death certificate. In addition, you must provide an affidavit confirming that you have children who will be living with you full-time during your 2011-2012 study period, and a copy of the Federal government's Child Tax Benefit statement. Please ensure documentation includes the name and date of birth of child(ren). <i>Never married</i> - an affidavit confirming that you have children who will be living with you on a full-time basis during your 2011-2012 study period, and a copy of the Federal government's Child Tax Benefit statement. Please ensure documentation includes the name and date of birth of child(ren). * See page 19 of the instructions for details on documentation requirements.</p>	<p><i>If you checked this statement, go to Section C, Part 2.</i></p> <div style="border: 1px dashed black; padding: 5px; margin-top: 10px;"> <p>¹³ ITEM 220 For OSAP purposes, you are a sole-support parent if you have any dependent children living with you on a full-time basis during your study period, AND you are single, separated, divorced or widowed.</p> </div>
230	<input type="checkbox"/>	<p>I am separated, divorced, or widowed, AND I have NO dependent children living with me.</p> <p>231 What is your marital status?</p> <p>1. <input type="checkbox"/> Separated 2. <input type="checkbox"/> Divorced 3. <input type="checkbox"/> Widowed</p> <p>REQUIRED DOCUMENTATION</p> <p>You must attach the following to this application: <i>Separated</i> - a copy of your separation agreement or court order. If you do not have a separation agreement or court order, you must provide an affidavit indicating the date of separation. <i>Divorced</i> - a copy of your divorce judgment or order. <i>Widowed</i> - a copy of your spouse's death certificate.</p>	<p><i>If you checked this statement, go to Section C, Part 2.</i></p>
240	<input type="checkbox"/>	<p>None of the above statements applies to me and I have been out of high school for at least 4 years as of the start of my 2011-2012 study period.</p>	<p><i>If you checked this statement, go to Section C, Part 2.</i></p>
250	<input type="checkbox"/>	<p>None of the above statements applies to me and I have NOT been a full-time student at a high school or postsecondary school for at least 12 consecutive months on 2 or more occasions.</p>	<p><i>If you checked this statement, go to Section C, Part 2.</i></p>
260	<input type="checkbox"/>	<p>None of the above statements applies to me and I am a current Crown ward or I was a Crown ward at the time of my 18th birthday.</p> <p>See page 20 of the instructions for a definition of "Crown ward".</p> <p>REQUIRED DOCUMENTATION</p> <p>You must attach a letter from the Children's Aid Society confirming that you are a current or former Crown ward.</p>	<p><i>If you checked this statement, go to Section C, Part 2.</i></p>
265	<input type="checkbox"/>	<p>None of the above statements applies to me and BOTH of my parents are deceased.</p> <p>REQUIRED DOCUMENTATION</p> <p>You must attach a copy of your parents' death certificates.</p>	<p><i>If you checked this statement, go to Section C, Part 2.</i></p>
270	<input type="checkbox"/>	<p>None of the above statements applies to me.</p> <p><i>Your parent(s) must fill out Sections H and O</i></p>	<p><i>If you checked this statement, go to Section C, Part 3.</i></p>

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Section C: Residency Information

Based on the item you checked in Section B, check the ONE statement, in Part 1, Part 2, OR Part 3, that BEST describes your current residency situation.

PART 1 If you checked item 200 or 210 in Section B, check the ONE statement that best describes your current residency situation:

If you checked one of the statements to the left, go to Section D.

- 300 I have always resided in Ontario.
- 305 Ontario is the last province in which I resided for 12 months in a row without being a full-time postsecondary student.
- 310 My spouse has always resided in Ontario.
- 315 Ontario is the last province in which my spouse resided for 12 months in a row without being a full-time postsecondary student.
- 325 I reside in Ontario, AND my spouse and I have resided in Canada for less than 12 months in a row. **14**
- 330 I now reside in Ontario, but none of the above statements applies to me. **15**

14 ITEM 325 If you are enrolled or are planning to enrol in a postsecondary school in Ontario, you must complete the applicable "History of Canadian Residency" form in order for the ministry to determine if you are a resident of Ontario for OSAP purposes. You are not a resident of Ontario for OSAP purposes if you are enrolled or are planning to enrol in a postsecondary school outside Ontario. You should contact that province's or territory's student assistance program to apply for assistance. See page 20 of the instructions for details. The "History of Canadian Residency" form is available for printing from the OSAP website, at <http://osap.gov.on.ca>.

15 ITEM 330 You are not a resident of Ontario for OSAP purposes. If you, and/or your parent(s) or spouse (if applicable) have resided in another Canadian province or territory for 12 months in a row (excluding time you or your spouse spent in full-time postsecondary studies), you must contact that province's or territory's student assistance program to determine if you are eligible for assistance. If, according to that province's or territory's residency requirements, you are not eligible for assistance, you may be considered for OSAP funding if you provide documentation.

REQUIRED DOCUMENTATION

You must provide a detailed description of your and/or your parent(s) or spouse's (if applicable) residency history in Canada and any relevant documentation. If you or your parent(s) or spouse (if applicable) have lived in another Canadian province or territory for 12 months in a row, you must also provide a letter regarding your eligibility for its program from the student assistance program in the province or territory in which you resided.

PART 2 If you checked item 220, 230, 240, 250, 260, or 265 in Section B, check the ONE statement that best describes your current residency situation:

If you checked one of the statements to the left, go to Section D

- 300 I have always resided in Ontario.
- 305 Ontario is the last province in which I resided for 12 months in a row without being a full-time postsecondary student.
- 325 I reside in Ontario, AND I have lived in Canada for less than 12 months in a row. **14**
- 330 I now reside in Ontario, but none of the above statements applies to me. **15**

PART 3 If you checked item 270 in Section B, check the ONE statement that best describes your current residency situation:

If you checked one of the statements to the left, go to Section D.

- 300 I have always resided in Ontario.
- 305 Ontario is the last province in which I resided for 12 months in a row without being a full-time postsecondary student.
- 320 Ontario is the last province in which my parent(s) have resided for 12 months in a row. **16**
- 325 I reside in Ontario, AND my parent(s) and I have resided in Canada for less than 12 months in a row. **14** **16**
- 330 I now reside in Ontario, but none of the above statements applies to me. **15**

16 ITEM 320 and 325 For OSAP purposes, "parent" refers to parent(s), step-parent, legal guardian(s), or official sponsor(s).

Section F: Student's Income

Definition of All Sources of Income

Income information provided on this page must include all taxable and non-taxable income from all sources, world-wide. For example, you must include employment income, child-support and alimony payments, monetary gifts, lottery winnings, and government income, Extended Care and Maintenance payments, RRSPs, RESPs, withdrawals from retirement accounts, withdrawals from trust accounts, income received as a result of a joint election to split pension income, the amount of non-economic loss and/or pain and suffering awards in excess of \$100,000, and any other income (e.g., awards, scholarships, fellowships, bursaries, grants, interest, investments, and/or trust fund income). **Do not include money received through Child Tax Benefit, Universal Child Care Benefit, Ontario Child Benefit, Ontario Children Benefit Equivalent Program, or the Rental Opportunity for Ontario Families (ROOF) Program.** Enter amounts in dollars only; do not indicate cents. All income is verified with Canada Revenue Agency. The ministry will verify whether you receive income from any other ministry programs. The ministry may also verify your income by contacting persons or bodies, including government bodies within and outside of Canada, that administer any form of financial assistance, including but not limited to the income supports identified in item 630 and that may have information about any sources of your income. **See page 24 of the instructions for important information on verification and audit.**

Income Received During 2010

635 Enter your total gross income as indicated on line 150 of your 2010 Canadian income tax return. If you have not filed a 2010 Canadian income tax return, enter the amount you expect to report. **21**

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21 ITEM 635 If you checked item 200, 210, 220, or 230 of your 2011-2012 OSAP application and you entered data in line 210 of your 2010 Canadian income tax return, then subtract the amount entered in line 210 from the amount entered in line 150. Enter the revised amount in item 635 of this OSAP application.

Income Received During 2011

636 Enter an estimate of the total gross income from all sources that you expect to receive from January 1, 2011, to December 31, 2011.

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637 Enter an estimate of the total gross income from all sources that you expect to receive from January 1, 2011, to the starting date of your pre-study period. **22 23**

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22 ITEM 637 To determine the date on which your pre-study period starts, subtract the number of weeks in your pre-study period (see definition below) from the starting date of your 2011-2012 study period (as reported in item 520 in Section D).

Income Received Before the Start of Your 2011-2012 Period of study

Note: In item 600, do NOT include GST rebates, Child Tax Benefit, Universal Child Care Benefit, Ontario Child Benefit, Ontario Child Benefit Equivalent Savings program, Rental Opportunity for Ontario Families (ROOF) program or OSAP funding, including student loans, Queen Elizabeth II Aiming for the Top Scholarship, Ontario Access Grants, Ontario Access Grant for Crown Wards, Canada Student Grants, Ontario Student Opportunity Grant, Distance Grants, Textbook and Technology Grants, and Transition Grants.

600 Enter an estimate of the total gross income from all sources that you expect to receive during your pre-study period. Exclude any amounts that you expect to receive from Ontario Disability Support Program or Ontario Works **23 24**

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601 Enter an estimate of the amount you expect to receive from Ontario Disability Support Program or Ontario Works in your pre-study period. **26**

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605 If you have entered an amount in Item 601, please indicate the type of Ontario social assistance you will be receiving during your pre-study period.

1. Ontario Disability Support Program 2. Ontario Works

23 ITEM 637 and 600 DEFINITION OF PRE-STUDY PERIOD

If you were a full-time high school or post-secondary student in 2010-2011, your pre-study period is the time between the end of your last period of study and the start of your 2011-2012 study period. If there are more than 16 weeks between these two periods, enter the income received in the 16 weeks immediately before the start of your 2011-2012 study period. If there are fewer than 16 weeks between these two periods, enter the income received during the actual number of weeks between these two periods. If you were not a full-time high school or postsecondary student last year, your pre-study period is the 16 weeks immediately before the start of your 2011-2012 period of study.

Income to Be Received During Your 2011-2012 Study Period

Note: In items 625, 626, and 620, do NOT include GST rebates, Child Tax Benefit, Universal Child Care Benefit, Ontario Child Benefit, Ontario Child Benefit Equivalent Savings Program, Rental Opportunity for Ontario Families (ROOF) program or OSAP funding, including student loans, Queen Elizabeth II Aiming for the Top Scholarships, Ontario Access Grants, Ontario Access Grant for Crown Wards, Canada Student Grants, Ontario Student Opportunity Grants, Distance Grants, Textbook and Technology Grants, and Transition Grants.

625 Enter total gross income from government benefits you expect to receive during your 2011-2012 study period. **26**

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626 Enter total gross income from scholarships, bursaries, and awards you expect to receive during your 2011-2012 study period. **24**

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24 ITEM 600 and 626 Do not include an award, bursary, and/or a needs-based scholarship received from a public Ontario college or university if that postsecondary school informs you in writing that they will report the award to OSAP directly. If you have not received notification in writing from your postsecondary school, then you must report this income in Item 600 and/or 626, as indicated.

661 Enter amount of income you expect to receive from an RESP (Registered Education Savings Plan), Scholarship Trust Fund, or other education savings plan that you intend to use for your 2011-2012 study period.

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620 Enter total gross income from employment and all other sources world-wide you expect to receive during your 2011-2012 study period. Do not include income entered in item 625, 626, and/or 661.

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25 ITEM 630 You must provide a letter from this source of funding describing the educational costs that are being funded (e.g., tuition fees, books and supplies, living costs, transportation, and/or child care). See page 22 of the instructions for details.

630 If you entered income in item 625, indicate the type of government income you expect to receive. If you expect to receive income from more than one source, contact your financial aid office for help in completing this item:

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|--|--|--|
| <p>1. <input type="checkbox"/> Employment Insurance 25</p> <p>3. <input type="checkbox"/> Extended Care and Maintenance Allowance from Children's Aid</p> <p>5. <input type="checkbox"/> Ontario Works</p> <p>7. <input type="checkbox"/> Canada Pension Plan (Orphans' Benefits, Survivors' Benefits, Disabled Contributors' Child's Benefits)</p> <p>9. <input type="checkbox"/> Ontario Skills Development 25</p> | <p>2. <input type="checkbox"/> Loss of Earnings Benefits (WSIB) 25</p> <p>4. <input type="checkbox"/> Ontario Disability Support Program</p> <p>6. <input type="checkbox"/> Native Postsecondary Student Support Program 25</p> <p>8. <input type="checkbox"/> Second Career 25</p> <p>10. <input type="checkbox"/> Other (Specify)</p> <table border="1" style="border-collapse: collapse; width: 100%; height: 20px;"> <tr> <td style="width: 100%; height: 20px;"></td> </tr> </table> | |
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26 ITEM 601 AND 625 Note: If you are a dependent adult participant in an Ontario Disability Support Program or Ontario Works Program, do not include the income support that your parents expect to receive for you. See page 22 of the instructions for the definition of a dependant adult.

You must promptly inform your financial aid office or the ministry, in writing, of any changes to your reported income or assets, or to the reported income or assets of your spouse or parent(s), if applicable, as well as any changes to your address, your financial, academic, or family status, or your study period.

Section G: Information on Student's Children

You must complete this section if you have any dependent children living full-time with you (and your spouse, if applicable) during your study period. Complete this section only if you checked item 200, 210, or 220 in Section B. **Enter amounts in dollars only; do not indicate cents.**

27 ITEMS 400, 410 AND 411
 For OSAP purposes, a dependent child is a child who meets one of the following criteria:
 • is under 16 years of age and will be living with the parent and his or her spouse, if applicable, for 50% or more of the applicant's 2011-2012 period of study;
 • is 16 years of age or over and -is enrolled in high school and taking at least 60% of a full course load and will be living with the parent and his or her spouse, if applicable, for 50% of the applicant's 2011-2012 period of study;
 -is a full-time postsecondary student and has been out of high school less than four years; or
 -has a permanent disability and is wholly dependent on the parent (and his or her spouse, if applicable).

How many dependent children (e.g., 1, 2, 3) in each age group will be living full-time with you (and your spouse, if applicable) during your 2011-2012 study period? **27**

<input type="text" value="400"/> 0-11 years of age	<input type="text" value="410"/> 12 years of age or older who do not have a disability.	<input type="text" value="411"/> 12 years of age or older who have a disability.
<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/> A

For the children in items 400 and 411, what is the TOTAL amount that you expect to pay for child care (day care) during your 2011-2012 study period?

For each of your dependent children 0-11 years of age and for each of your dependent children 12 years of age or older who has a disability, enter the child's first name, last name, date of birth and the amount you expect to pay for child care. If you require more space, you must provide the information requested below in a separate letter and attach it to this application. **In addition, you must attach to this application proof of each child's date of birth. Proof may include a copy of a child's Birth Certificate, a Statement of Live Birth, a Government of Canada's Child Tax Benefit cheque stub or statement (must contain name and date of birth of each child), or a copy of a baptismal certificate.**

First Dependent Child (0-11 years of age or a child 12 years of age or older with a disability)

<input type="text" value="730"/> First name	<input style="width: 95%; height: 20px;" type="text"/>
<input type="text" value="731"/> Last name	<input style="width: 95%; height: 20px;" type="text"/>
<input type="text" value="732"/> Date of birth DAY MONTH YEAR	<input type="text" value="733"/> For this child, indicate the amount that you expect to pay for child care during your 2011-2012 study period.
<input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>

A ITEM 411
 You are required to submit documentation to demonstrate that your child has a permanent disability. You must provide a medical certificate or documentation proving receipt of federal or provincial disability assistance.

Second Dependent Child (0-11 years of age or a child 12 years of age or older with a disability)

<input type="text" value="735"/> First name	<input style="width: 95%; height: 20px;" type="text"/>
<input type="text" value="736"/> Last name	<input style="width: 95%; height: 20px;" type="text"/>
<input type="text" value="737"/> Date of birth DAY MONTH YEAR	<input type="text" value="738"/> For this child, indicate the amount that you expect to pay for child care during your 2011-2012 study period.
<input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>

Third Dependent Child (0-11 years of age or a child 12 years of age or older with a disability)

<input type="text" value="740"/> First name	<input style="width: 95%; height: 20px;" type="text"/>
<input type="text" value="741"/> Last name	<input style="width: 95%; height: 20px;" type="text"/>
<input type="text" value="742"/> Date of birth DAY MONTH YEAR	<input type="text" value="743"/> For this child, indicate the amount that you expect to pay for child care during your 2011-2012 study period.
<input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/> <input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>

(continued on page 9)

Section H: Information from Parents

If you checked item 270 in Section B, your parent(s), step-parent, legal guardian(s), or official sponsor(s) must complete this section.

Marital Status

800 Are your birth or adoptive parents still married or in a common-law relationship with each other? If yes, then both parents must complete this section and sign the declaration in Section P. **29**

If the answer to the question is "No", then, is the parent you live with, or last lived with:

- 1. Married, remarried, or in a common-law relationship **28**
- 2. Divorced 3. Separated 4. Widowed 5. Single

801 If you checked number 2, 3, 4, or 5 in item 800, indicate which parent is filling out this section:

- 1. Parent 1
- 2. Parent 2

28 ITEM 800 If you checked number 1 in Item 800, then the parent you live with, or last lived with, and his or her spouse, must complete the remainder of this section and sign the declaration in Section O. If you checked number 2, 3, 4 or 5 in Item 800, then the parent you live with, or last lived with, must complete the remainder of this section and sign the declaration in Section O

29 ITEM 800 For OSAP purposes, a common-law relationship exists if (a) your parents or the parent you live with, or last lived with and his or her spouse have been living together in a conjugal relationship for not less than three (3) years, or (b) your parents or the parent you live with, or last lived with, and his or her spouse are living together in a conjugal relationship and raising any children of whom they are the natural or adoptive parents.

Parents' Children

805 How many dependent children, including the student, do the parent(s) who are completing this section have?(e.g., 1, 2, 3)? **30**

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815 How many of the dependent children, including the student, reported in item 805 are taking postsecondary studies (e.g., 1, 2, 3)? **30**

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30 ITEMS 805 AND 815

For OSAP purposes, a dependent child is a child who meets one of the following criteria:

- is under 16 years of age and will be living with the parent and his or her spouse, if applicable, for 50% or more of the applicant's 2011-2012 period of study;
- is 16 years of age or over and
 - is enrolled in high school and taking at least 60% of a full course load and will be living with the parent and his or her spouse, if applicable, for 50% of the applicant's 2011-2012 period of study;
 - is a full-time postsecondary student and has been out of high school less than four years; or
 - has a permanent disability and is wholly dependent on the parent (and his or her spouse, if applicable).

Personal

830 Does Parent 1 have a Social Insurance Number?
 1. Yes *If "Yes", complete item 820*
 2. No

835 Does Parent 2 have a Social Insurance Number?
 1. Yes *If "Yes", complete item 825*
 2. No

820 Parent 1 Social Insurance Number

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825 Parent 2 Social Insurance Number

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834 Parent 1 date of birth
 DAY MONTH YEAR

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839 Parent 2 date of birth
 DAY MONTH YEAR

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833 Parent 1 postal code

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838 Parent 2 postal code

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821 Is Parent 1 home within 40 km of the postsecondary school the student plans to attend in the 2011-2012 academic year?
 1. Yes
 2. No

822 Is Parent 2 home within 40 km of the postsecondary school the student plans to attend in the 2011-2012 academic year?
 1. Yes
 2. No

823 Is Parent 1 self-employed?
 1. Yes
 2. No

824 Is Parent 2 self-employed?
 1. Yes
 2. No

(continued on page 11)

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Section H: Information from Parents (continued)

Taxable Income Enter the annual income for each parent, as reported on his or her 2010 Canadian individual income tax return. Enter amounts in dollars only; do not indicate cents. If no income or if the amount is negative (i.e., a loss), enter zero. Do not include money received through Child Tax Benefit, Universal Child Care Benefit, Ontario Child Benefit, Ontario Child Benefit Equivalent program, or the Rental Opportunity for Ontario Families (ROOF) program.

840 What is Parent 1 TOTAL income as indicated on line 150 of his or her 2010 Canadian income tax return? If parent 1 has not filed his or her 2010 Canadian income tax return, enter the amount he or she expects to report on line 150. **31 32**

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841 What is Parent 1 net income as indicated on line 236 of his or her 2010 Canadian income tax return?

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860 If any income entered in either item 840 or item 845 is Ontario social assistance, indicate the type of assistance received:

- 1. Ontario Disability Support Program
- 2. Ontario Works

845 What is Parent 2 TOTAL income as indicated on line 150 of his or her 2010 Canadian income tax return? If parent 2 has not filed his or her 2010 Canadian income tax return, enter the amount he or she expects to report on line 150. **31 32**

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846 What is Parent 2 net income as indicated on line 236 of his or her 2010 Canadian income tax return?

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31 ITEM 840 If parent 1 entered data on line 210 of his or her 2010 Canadian income tax return, subtract the amount entered in line 210 from the amount in line 150. Enter the revised amount in item 840.

32 ITEM 845 If parent 2 entered data on line 210 of his or her 2010 Canadian income tax return, subtract the amount entered in line 210 from the amount in line 150. Enter the revised amount in item 845.

Other Income **850** If Parent 1 has other income not reported on his or her 2010 Canadian income tax return or other income that he or she does not expect to report on his or her 2010 Canadian income tax return, enter the TOTAL value of this taxable and non-taxable 2010 income from all sources world-wide. **33**

Enter amount in Canadian dollars only; do not indicate cents. If amount is negative (i.e., a loss), enter zero.

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855 If Parent 2 has other income not reported on his or her 2010 Canadian income tax return or other income that he or she does not expect to report on his or her 2010 Canadian income tax return, enter the TOTAL value of this taxable and non-taxable 2010 income from all sources world-wide. **33**

Enter amount in Canadian dollars only; do not indicate cents. If amount is negative (i.e., a loss), enter zero.

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33 Items 850 and 855 Income information provided in items 850 and 855 must include all taxable and non-taxable income from all sources, world-wide. For example, you must include employment income, child-support and alimony payments, monetary gifts, lottery winnings, and government income, Extended Care and Maintenance Payments, RRSPs, RESPs, withdrawals from retirement accounts, withdrawals from trust accounts, income received as a result of a joint election to split pension income, the amount of non-economic loss and/or pain and suffering awards in excess of \$100,000, and any other income (e.g., awards, scholarships, fellowships, bursaries, grants, interest, investments, and/or trust fund income). **Do not include money received through Child Tax Benefit, Universal Child Care Benefit, Ontario Child Benefit, Ontario Child Benefit Equivalent Program, or the Rental Opportunity for Ontario Families (ROOF) program. Enter amounts in dollars only; do not indicate cents.** All income is verified with Canada Revenue Agency. In order to verify income, the ministry may also contact any persons or bodies, including government bodies within and outside of Canada, that administer any form of financial assistance, including but not limited to the income supports identified in item 630 and that may have information about any sources of your parents' income. See page 24 of the instructions for important information on verification and audit.

Non-refundable Tax Credits and Tax Payable Enter the amount of non-refundable tax credits and tax payable for each parent, as reported on his or her 2010 Canadian individual income tax return. Enter amounts in dollars only; do not indicate cents.

870 What is Parent 1 Canada Pension Plan contribution as indicated on lines 308 and 310 of his or her 2010 Canadian income tax return?

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880 What is Parent 1 Employment Insurance premiums as indicated on line 312 of his or her 2010 Canadian income tax return?

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890 What is Parent 1 total tax payable as indicated on line 435 of his or her 2010 Canadian income tax return? **34**

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875 What is Parent 2 Canada Pension Plan contribution as indicated on lines 308 and 310 of his or her 2010 Canadian income tax return?

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885 What is Parent 2 Employment Insurance premiums as indicated on line 312 of his or her 2010 Canadian income tax return?

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895 What is Parent 2 total tax payable as indicated on line 435 of his or her 2010 Canadian income tax return? **34**

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34 ITEMS 890 AND 895 If you entered data on line 421 and/or 422 of your 2010 income tax return, subtract this amount(s) from line 435. Enter this revised amount in item 890 and/or 895. See page 22 of the instructions for required documentation.

Grid for Social Insurance Number

Section K: Consideration For Ontario Access Grants

Ontario Access Grants are grants to assist first-time, first- and second-year postsecondary students, who have been out of high school for less than four years, with their tuition costs.

If you checked item 260, 265, or 270 in Section B, you will be automatically considered for an Ontario Access Grant. The information required to determine your eligibility has been provided in other sections of this application; therefore, you are not required to complete this section.

If you checked item 200, 210, 220, 230, or 250 in Section B and you have been out of high school for less than four years, you may be considered for an Ontario Access Grant. To be considered, your parent(s) must provide the personal and income information requested in this section, AND they must sign the declaration(s) in Section O.

Details about the grants are available on the OSAP website at http://osap.gov.on.ca.

010 Do you wish to be considered for an Ontario Access Grant?

- 1. Yes
2. No If "No", you are not required to complete the remaining items in this section.

011 Are both your parents deceased?

- 1. Yes If "Yes", you are not required to complete the remaining items in this section.
2. No See page 22 of the instructions for required documentation.

027 Are you a current Crown ward or were you a Crown ward at the time of your 18th birthday?

- 1. Yes If "Yes", you are not required to complete the remaining items in this section.
2. No See page 20 of the instructions for required documentation.

012 Are your birth or adoptive parents still married or in a common law relationship with each other? If yes, then both parents must complete the remainder of this section and sign the declaration in Section O.

If the answer to the above question is "No", then, is the parent you live with, or last lived with:

- 1. Married, remarried, or in a common-law relationship
2. Divorced
3. Separated
4. Widowed
5. Single

013 If you checked number 2, 3, 4, or 5 in item 012, indicate which parent is filling out this section:

- 1. Parent 1
2. Parent 2

014 How many dependent children, including the student, do the parent(s) who are completing this section have (e.g., 0, 1, 2, 3)?

Input field for number of dependent children

015 Does Parent 1 have a Social Insurance Number?

- 1. Yes If "Yes", complete item 016.
2. No

016 Parent 1 Social Insurance Number

Grid for Parent 1 Social Insurance Number

019 Parent 1 date of birth

DAY MONTH YEAR

Grid for Parent 1 date of birth

020 What is Parent 1 net income as indicated on line 236 of his or her 2010 Canadian income tax return?

Enter amount in dollars only; do not indicate cents. If amount is negative, (i.e., a loss), enter zero. Do not include money received through Child Tax Benefit, Universal Child Care Benefit, Ontario Child Benefit, Ontario Child Benefit Equivalent Program, or the Rental Opportunity for Ontario Families (ROOF) program.

Input field for Parent 1 net income

021 Does parent 2 have a Social Insurance Number?

- 1. Yes If "Yes", complete item 022.
2. No

022 Parent 2 Social Insurance Number

Grid for Parent 2 Social Insurance Number

025 Parent 2 date of birth

DAY MONTH YEAR

Grid for Parent 2 date of birth

026 What is Parent 2 net income as indicated on line 236 of his or her 2010 Canadian income tax return?

Enter amount in dollars only; do not indicate cents. If amount is negative, (i.e., a loss), enter zero. Do not include money received through Child Tax Benefit, Universal Child Care Benefit, Ontario Child Benefit, Ontario Child Benefit Equivalent Program, or the Rental Opportunity for Ontario Families (ROOF) program.

Input field for Parent 2 net income

41 ITEM 012 If you checked number 1 in item 012, then the parent you live with, or last lived with, and his or her spouse must complete the remainder of this section and sign the declaration in Section O.

42 ITEM 012 For OSAP purposes, a common-law relationship exists if (a) your parents or the parent you live with, or last lived with, and his or her spouse have been living together in a conjugal relationship for not less than three (3) years, or (b) your parents or the parent you live with, and his or her spouse are living together in a conjugal relationship and raising any children of whom they are the natural or adoptive parents.

43 ITEM 014 For OSAP purposes, a dependent child is a child who meets one of the following criteria:
• is under 16 years of age and will be living with the parent and his or her spouse, if applicable, for 50% or more of the student's 2011-2012 study period;
• is 16 years of age or over and
- is enrolled in high school and taking at least 60% of a full course load and will be living with the parent and his or her spouse, if applicable, for 50% of the student's 2011-2012 study period;
- is a full-time postsecondary student and has been out of high school less than four years; or
- has a permanent disability and is wholly dependent on the parent (and his or her spouse, if applicable).

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Section L: Consideration For Ontario Access Grant for Crown Wards

The Ontario Access Grants for Crown Wards are tuition grants to assist current or former Crown wards enrolled in their first degree, diploma or certificate program at the postsecondary level.

You may be considered for either the Ontario Access Grant or the Ontario Access Grant for Crown Wards, but not both, in each of your program years, up to a maximum of four grants, depending on the length of your program of study.

Crown wards wishing to be considered for these grants must complete the following questions and provide the required supporting documentation indicated below:

797 Were you ever a Crown ward?

See page 20 of the instructions for a definition of "Crown ward".

Yes

No

REQUIRED DOCUMENTATION

You must attach a letter from the Children's Aid Society confirming that you are a current or former Crown ward.

798 Have you ever been granted a postsecondary certificate, degree, or diploma in any jurisdiction?

Yes *If "Yes", you are not eligible for these tuition grants.*

No

Section O: Consents, Declarations, and Signatures of PARENT(S)

Collection and Use of Personal Information

Your personal information, including your Social Insurance Number (SIN), provided on this application form and in all other communications related to the applicant's application and award of financial assistance, including previous applications and awards of assistance, will be used by the Ministry of Training, Colleges and Universities (ministry) to administer and finance the Ontario Student Assistance Program (OSAP), and by Human Resources and Skills Development Canada (HRSDC) to administer and finance the Canada Student Loans Program (CSLP). The ministry and HRSDC may use contractors, auditors or other authorized third party administrators for any of these activities. Under agreement with HRSDC, the National Student Loans Service Centre (NSLSC) uses your personal information to administer OSAP and the CSLP. Under agreement with the ministry, the applicant's postsecondary school and, where authorized by the ministry, its agents who administer OSAP and its auditors use your personal information to administer OSAP and CSLP.

Administration includes: determining eligibility for an award of financial assistance; verifying the OSAP application; verifying any award of financial assistance and any relief granted from any payment the applicant is required to make; considering any applications for review or appeals of determinations relating to financial assistance or eligibility for relief from any payment; maintaining and auditing the applicant's file; assessing and collecting loans, overpayments, and repayments; enforcing the legislation set out below and the applicant's agreements with the ministry and HRSDC; and monitoring and auditing the NSLSC and the applicant's postsecondary school or its authorized agents to ensure that they are administering the programs appropriately. In addition, administration by the ministry and HRSDC includes public reporting on the administration and financing of student assistance programs; planning, delivering, evaluating and monitoring student assistance programs for quality and improvements in both content and delivery; conducting risk management, error management, audit and quality assessment activities; conducting inspections or investigations; and conducting policy analysis, evaluation, and research related to all aspects of student assistance programs, including developing key performance indicators about the applicant's postsecondary school such as the aggregated Ontario Student Loan default rates of its students and establishing and monitoring the minimum amount of student aid your postsecondary school is required to provide under the Student Access Guarantee. You may be contacted to participate in surveys related to student assistance programs. Financing includes: planning, arranging or providing funding of the programs.

The ministry administers OSAP under the authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended, R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; s. 10.1 of the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended; the Canada Student Financial Assistance Act, S.C. 1994, c. 28, as amended and the Canada Student Financial Assistance Regulations, SOR 95-329, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Financial Assistance Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9.

Consent of Parent(s) to the Indirect Collection and Disclosure of Personal Information (REQUIRED)

- I understand that the information on this form, including my residency history provided by the applicant, is a necessary part of the calculation of any award of financial assistance to the applicant. The information I have given is complete and true, and I will notify the applicant's financial aid office or the ministry in writing if there are any changes. I agree that the ministry may use my personal information for the administration and enforcement of an OSAP application made, or which will be made by my spouse and/or any other dependent children.
- I agree that until the applicant's loans, overpayments, and repayments are assessed and repaid, the ministry can, without limitation, collect and exchange personal information about me that is relevant to the administration and financing of OSAP and CSLP with: the applicant; HRSDC; Canada Revenue Agency (CRA); NSLSC; the applicant's postsecondary school and its authorized auditors and financial administration agents and auditors; bodies identified on this application form and other persons or bodies, including government bodies within and outside of Canada, that may have information about my sources of income or residency, the ministry's contractors, auditors or other authorized third party administrators; HRSDC's contractors and auditors; and collection agencies operated or retained by the federal or provincial governments.
- I have advised my dependants who are 16 years of age or older that I have provided limited personal information about them on this application. I have shown them this Section O and I have obtained their consent to the disclosure and use of their limited personal information for the administration and financing of OSAP.
- I understand that the personal information I provide in connection with this application can be accessed by the applicant. Other personal information relevant to a reassessment or appeal will be disclosed to the applicant and any person(s) authorized by the applicant to have access to all information in the applicant's 2011-2012 OSAP file.
- I understand that I can withdraw any consent I have given by writing to the Director, Student Financial Assistance Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9, at any time **before** the applicant accepts an award of financial assistance. I understand that if I withdraw any consent it will affect the applicant's eligibility for and the type and amount of OSAP assistance.

I have read and understood all parts of this section, including the notice of collection, use and disclosure of my personal information, and my signature attests to my consent to the indirect collection, use and disclosure of my personal information and that my declaration is complete and true.

831 Last name of Parent 1

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832 First name of Parent 1

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833 Signature of Parent 1
 SIGN IN BLACK INK

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 X

Date
 DAY MONTH YEAR

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836 Last name of Parent 2

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837 First name of Parent 2

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838 Signature of Parent 2
 SIGN IN BLACK INK

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 X

Date
 DAY MONTH YEAR

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Section O: Consents, Declarations, and Signatures of PARENT(S) (continued)

Consent of Parent(s) to the Indirect Collection and Disclosure of Information from Income Tax Returns (REQUIRED)

I authorize the Canada Revenue Agency (CRA) to release to the ministry, or an authorized third party administrator as identified by the ministry, information from my income tax returns and, if applicable, other required taxpayer information about me ("the information"), whether supplied by me or by a third party. The information will be relevant to, and used solely for the purpose of, the administration and enforcement of OSAP. The ministry will not disclose the information to any person or organization except to the applicant or where authorized by or where required by law. The ministry administers OSAP under the authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended, and R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; s. 10.1 of the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended; the Canada Student Financial Assistance Act, S.C. 1994, c. 28, as amended and the Canada Student Financial Assistance Regulations, SOR 95-329, as amended. This consent applies to the 2010 and 2011 taxation years.

898 **Signature of Parent 1**
SIGN IN BLACK INK

X

Date
DAY MONTH YEAR

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899 **Signature of Parent 2**
SIGN IN BLACK INK

X

Date
DAY MONTH YEAR

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Section P: Consents, Declarations, and Signatures of SPOUSE

Collection and Use of Personal Information

Your personal information, including your Social Insurance Number (SIN) provided on this application form and in all other communications related to the applicant's application and award of financial assistance, including previous applications and awards of assistance, will be used by the Ministry of Training, Colleges and Universities (ministry) to administer and finance the Ontario Student Assistance Program (OSAP) and by Human Resources and Skills Development Canada (HRSDC) to administer and finance the Canada Student Loans Program (CSLP). The ministry and HRSDC may use contractors, auditors or other authorized third party administrators for any of these activities. Under agreement with the ministry and HRSDC, the National Student Loans Service Centre (NSLSC) uses your personal information to administer OSAP and CSLP. Under agreement with the ministry, the applicant's postsecondary school and, where authorized by the ministry, its agents who administer OSAP and its auditors, use your personal information to administer OSAP and CSLP.

Administration includes: determining eligibility for an award of financial assistance; verifying the OSAP application; verifying any award of financial assistance and any relief granted from any payment the applicant is required to make; considering any applications for review or appeals of determinations relating to financial assistance or eligibility for relief from any payment; maintaining and auditing the applicant's file; assessing and collecting loans, overpayments, and repayments; enforcing the legislation set out below and the applicant's agreements with the ministry and HRSDC; and monitoring and auditing the NSLSC and the applicant's postsecondary school or its authorized agents to ensure that they are administering the programs appropriately. In addition, administration by the ministry and HRSDC includes public reporting on the administration and financing of student assistance programs; planning, delivering, evaluating and monitoring student assistance programs for quality and improvements in both content and delivery; conducting risk management, error management, audit and quality assessment activities; conducting inspections or investigations; and conducting policy analysis, evaluation, and research related to all aspects of the programs, including developing key performance indicators about the applicant's postsecondary school such as the aggregated Ontario Student Loan default rates of its students and establishing and monitoring the minimum amount of student aid your postsecondary school is required to provide under the Student Access Guarantee. You may be contacted to participate in surveys related to student assistance programs. Financing includes: planning, arranging, or providing funding of the programs.

The ministry administers OSAP under the authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended, R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; s. 10.1 of the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended; the Canada Student Financial Assistance Act, S.C. 1994, c. 28, as amended and the Canada Student Financial Assistance Regulations, SOR 95-329, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Financial Assistance Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9.

Spouse's Consent to the Indirect Collection and Disclosure of Personal Information (REQUIRED)

- I understand that the information on this form, including my residency history provided by the applicant, is a necessary part of the calculation of any award of financial assistance to the applicant. The information I have given is complete and true and I will notify the applicant's financial aid office or the ministry in writing if there are any changes. I agree that the ministry may use my personal information for the administration and enforcement of an OSAP application that I made or will make, or is made or will be made, by any of my dependent children.
- I agree that until the applicant's loans, overpayments, and repayments are assessed and repaid, the ministry can, without limitation, collect and exchange personal information about me that is relevant to the administration and financing of OSAP and CSLP with: the applicant; HRSDC; Canada Revenue Agency (CRA); NSLSC; the applicant's postsecondary school and its authorized financial administration agents and auditors; bodies identified on this application form and other persons or bodies, including government bodies within and outside of Canada, that may have information about my sources of income, assets or residency; the ministry's contractors, auditors or other authorized third party administrators; HRSDC's contractors and auditors; and collection agencies operated or retained by the federal or provincial governments.
- I understand that the personal information I provide in connection with this application can be accessed by the applicant. Other personal information relevant to a reassessment or appeal will be disclosed to the applicant and any person(s) authorized by the applicant to have access to all information in the applicant's 2011-2012 OSAP file.
- I understand that I can withdraw any consent I have given in this section by writing to the Director, Student Financial Assistance Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9, at any time **before** the applicant accepts an award of financial assistance. I understand that if I withdraw any consent it will affect the applicant's eligibility for and the type and amount of OSAP assistance.

I have read and understood all parts of this section, including the notice of collection, use and disclosure of my personal information, and my signature attests to my consent to the indirect collection, use and disclosure of my personal information and that my declaration is complete and true.

960 **Signature of spouse**
SIGN IN BLACK INK

X

Date
DAY MONTH YEAR

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Section P: Consents, Declarations, and Signatures of SPOUSE (continued)

Spouse's Consent to the Indirect Collection and Disclosure of Information from Income Tax Returns (REQUIRED)

I authorize the Canada Revenue Agency (CRA) to release to the ministry or an authorized third party administrator as identified by the ministry, information from my income tax returns and, if applicable, other required taxpayer information about me ("the information"), whether supplied by me or by a third party. The information will be relevant to, and used solely for the purpose of, the administration and enforcement of the Ontario Student Assistance Program ("OSAP"). The ministry will not disclose the information to any person or organization except to the applicant or where authorized by or where required by law. The ministry administers OSAP under the authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended, and R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; s. 10.1 of the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended; the Canada Student Financial Assistance Act, S.C. 1994, c. 28, as amended and the Canada Student Financial Assistance Regulations, SOR 95-329, as amended. This consent applies to the 2010 and 2011 taxation years.

961

Signature of spouse

SIGN IN BLACK INK

X

Date

DAY MONTH YEAR

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Section Q: Consents, Instruction, Declarations, and Signatures of APPLICANT

Collection and Use of Personal Information

Your personal information, including your Social Insurance Number (SIN), provided on this application form and in all other communications related to your application and award of financial assistance, including previous applications and awards of assistance will be used by the Ministry of Training, Colleges and Universities (ministry) to administer and finance the Ontario Student Assistance Program (OSAP) and by Human Resources and Skills Development Canada (HRSDC) to administer and finance the Canada Student Loans Program (CSLP). Your SIN will be used as a general identifier in administering OSAP. The ministry and HRSDC may use contractors, auditors or other authorized third party administrators for any of these activities. Under agreement with HRSDC, the National Student Loans Service Centre (NSLSC) uses your personal information to administer OSAP and CSLP. Under agreement with the ministry, your postsecondary school and, where authorized by the ministry, its agents who administer OSAP and its auditors use your personal information to administer OSAP and CSLP.

Administration includes: determining your eligibility for an award of financial assistance; verifying your application; verifying any award of financial assistance and any relief granted from any payment you are required to make; considering any applications for review or appeals of determinations relating to your financial assistance or eligibility for relief from any payment; maintaining and auditing your file; assessing and collecting loans, overpayments, and repayments; enforcing the legislation set out below and your agreements with the ministry, the Ontario Student Loan Trust, and HRSDC; and monitoring and auditing the NSLSC and your postsecondary school or its authorized agents to ensure that they are administering the programs appropriately. In addition, administration by the ministry and HRSDC includes public reporting on the administration and financing of student assistance programs; planning, delivering, evaluating and monitoring student assistance programs for quality and improvements in both content and delivery; conducting risk management, error management, audit and quality assessment activities; conducting inspections or investigations; and conducting policy analysis, evaluation, and research related to all aspects of student financial assistance, including developing key performance indicators about your postsecondary school such as the aggregated Ontario Student Loan default rates of its students and establishing and monitoring the minimum amount of student aid your postsecondary school is required to provide under the Student Access Guarantee. You may be contacted to participate in surveys related to student assistance programs. Financing includes: planning, arranging or providing funding of the programs.

The ministry administers OSAP under the authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended, R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; s. 10.1 of the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended; the Canada Student Financial Assistance Act, S.C. 1994, c. 28, as amended, the Canada Student Financial Assistance Regulations, SOR 95-329, as amended and s. 266.3(4) of the Education Act, R.S.O. 1990, C. E.2, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Financial Assistance Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9; (807) 343-7260.

Applicant's Consent to the Indirect Collection and Disclosure of Personal Information (REQUIRED)

- I agree that until my loans, overpayments, and repayments are assessed and repaid, the ministry can, without limitation, collect and exchange personal information about me that is relevant to the administration and financing of OSAP and the CSLP with: HRSDC; Canada Revenue Agency (CRA); NSLSC; my postsecondary school and its authorized financial administration agents and auditors; bodies identified on this application form and other bodies, including government bodies within and outside Canada that administer any form of financial assistance, that may have information about any of my sources of income, assets or residency or any defaults in repayment of a loan, grant or award made by a government body; the ministry's contractors; auditors or other authorized third party administrators; HRSDC's contractors and auditors; collection agencies operated or retained by the federal or provincial governments; and consumer reporting agencies. I agree that the ministry may use my personal information for the administration and enforcement of an OSAP application made, or which will be made by my spouse, any dependent children and/or my parent(s).
- If I indicated on the application that I wish to be considered for a Queen Elizabeth II Aiming for the Top Scholarship (the Scholarship), I agree that: (a) the Ontario Universities' Application Centre or OCAS Application Services Inc. may disclose my high school marks or grades to the ministry for the sole purpose of determining my eligibility for the Scholarship; and (b) the fact that I have won a Scholarship along with my name, city, and high school will be disclosed to my school board and may be published in newspapers or otherwise publicized in recognition of outstanding achievement. If I received a Scholarship last year, I agree that my postsecondary school may inform the ministry if I have met the academic standard for renewal of the Scholarship.

Applicant's Instruction to Obtain a Consumer Report (REQUIRED)

- This is my instruction authorizing the ministry to obtain information about my credit history from a consumer reporting agency for the purpose of determining whether I am eligible for an award of financial assistance.

(continued on page 20)

Section Q: Consents, Instruction, Declarations, and Signatures of APPLICANT (continued)

Applicant's Declaration (REQUIRED)

- I have given complete and true information on this form and I will keep a copy of my application and all required supporting documentation in the event that I am required to produce this information for audit and verification purposes.
- I understand that I am responsible for providing all required supporting documentation as indicated on my application or as directed by my financial aid office or the ministry.
- I have advised my dependants who are 16 years of age or older that I have provided limited personal information about them on this application. I have showed them this Section Q and I have obtained their consent to the disclosure and use of their limited personal information for the administration and financing of OSAP.
- I understand that I am responsible for promptly notifying my financial aid office or the ministry, in writing, of changes to any information I have provided, including the income or assets reported by me (or my spouse or parent(s), if applicable), or of changes to my address and/or financial, academic, family, and/or period of study status.
- I understand that information I provide will be verified and audited and the ministry may also conduct inspections and investigations.
- I understand that any change to the information I provide and any change resulting from verification and audit will result in a reassessment.
- I understand that if my application is reassessed, it may affect my eligibility and the type and amount of assistance. If I received assistance in excess of my entitlement, I will promptly repay all or part of my grants, loans, bursaries, and/or scholarships, or my future loans may be reduced by the amount I owe.
- I understand that if I am not eligible for a particular student financial assistance program, this may affect my eligibility for other loans, grants, awards, scholarships, or benefits.
- I will not receive student financial assistance from any other province, territory, state, or country while receiving OSAP assistance and I have not defaulted in repayment of a loan, grant or award made by any other province or territory.
- I must have the assistance to continue my postsecondary studies, and I will use this assistance to pay my academic fees first and then to cover educational and living costs related to my studies.
- I acknowledge and agree that the postsecondary school must forward the full amount of any refund of fees to the lending institution that holds my student loan for credit against such loan.
- I understand that I can withdraw any required consent I have given in this section by writing to the Director, Student Financial Assistance Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9, at any time **before** I accept an award of financial assistance. I understand that if I withdraw any of my required consents it will affect my eligibility for and the type and amount of OSAP assistance.
- **I understand that if I fail to provide complete and true information; fail to promptly notify my financial aid office or the ministry in writing of changes to the income or assets reported by me (and my spouse or parent(s), if applicable) or any changes to my address and/or financial, academic, family, and/or period of study status; or fail to fulfil any obligations respecting the repayment of any loan or overpayment, the ministry may restrict me from receiving assistance in the future, including the Ontario Student Opportunity Grant, and may take legal action and may require me to repay any assistance that I received. I further understand that it is an offence to knowingly provide false information for the purpose of obtaining or receiving OSAP assistance. If convicted, I may be liable for a fine of up to \$25,000 and one year in prison.**

I have read and understood this section, including the notice of collection, use and disclosure of my personal information and my signature attests to my consent to the indirect collection, use and disclosure of my personal information, to my written instruction to obtain a consumer report, and that my declaration is complete and true.

725 **Signature of applicant** SIGN IN BLACK INK **Date**
DAY MONTH YEAR

X

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Applicant's Consent to the Indirect Collection and Disclosure of Information from Income Tax Returns (REQUIRED)

I authorize the Canada Revenue Agency (CRA) to release to the ministry or any authorized third party administrator as identified by the ministry, information from my income tax returns and, if applicable, other required taxpayer information about me ("the information"), whether supplied by me or by a third party. The information will be relevant to, and used solely for the purpose of, the administration and enforcement of OSAP. The ministry will not disclose the information to any person or organization except where authorized by or where required by law. The ministry administers OSAP under the authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended, and R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; s. 10.1 of the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended; the Canada Student Financial Assistance Act, S.C. 1994, c. 28, as amended and the Canada Student Financial Assistance Regulations, SOR 95-329, as amended. This consent applies to the 2010, 2011 and 2012 taxation years.

726 **Signature of applicant** SIGN IN BLACK INK **Date**
DAY MONTH YEAR

X

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Applicant's Consent to the Indirect Collection and Disclosure of Information from the Social Insurance Register (REQUIRED)

- My signature indicates that I consent to the verification of my Social Insurance Number, name, date of birth, and gender with information contained in the Social Insurance Register. This verification is solely for the purpose of confirming the accuracy of my identification in the context of my application for CSLP.

727 **Signature of applicant** SIGN IN BLACK INK **Date**
DAY MONTH YEAR

X

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Applicant's Consent to the Release of Personal Information (OPTIONAL)

Sign here only if Section M has been completed.

- I hereby authorize the ministry and the financial aid office at the school I plan to attend to release to the person(s) named in Section N on my 2011-2012 OSAP application all information contained in my OSAP file for the 2011-2012 academic year and all prior academic years. This consent is valid from the date I submit my 2011-2012 OSAP application, during my 2011-2012 academic year, and for an additional 180 days after my study period end date. I may withdraw this consent at any time by writing to the Director, Student Financial Assistance Branch, Ministry of Training, Colleges and Universities, PO Box 4500, Thunder Bay, ON P7B 6G9.

720 **Signature of applicant** SIGN IN BLACK INK **Date**
DAY MONTH YEAR

X

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Office Use Only

Required Documentation

- | | | |
|---|---|--|
| <p><input type="checkbox"/> 011 SIN card (out-of-country students only) or any other Government of Canada official document indicating SIN Item 100</p> <p><input type="checkbox"/> 013 Canadian Immigration Record Item 170</p> <p><input type="checkbox"/> 014 Marriage certificate Item 200</p> <p><input type="checkbox"/> 015 Affidavit of common-law status Item 210</p> <p><input type="checkbox"/> 016 Separation agreement or court order Item 221</p> <p><input type="checkbox"/> 017 Divorce judgment or order Item 221</p> <p><input type="checkbox"/> 018 Proof of children (sole-support-parent students only) Item 221</p> <p><input type="checkbox"/> 019 Undischarged bankrupt (OSAP not a creditor) Item 610</p> <p><input type="checkbox"/> 020 Employment Insurance letter (and Skills Development or Second Career Contribution Agreement, if applicable)</p> <p><input type="checkbox"/> 021 Workplace Safety & Insurance Board letter Item 630</p> <p><input type="checkbox"/> 022 Letter from band council on Native Postsecondary Student Support Program costs Item 630</p> <p><input type="checkbox"/> 024 Additional vehicles Item 639</p> <p><input type="checkbox"/> 026 Additional children Item 400</p> <p><input type="checkbox"/> 027 Date of applicants birth Item 155</p> <p><input type="checkbox"/> 028 First name and last name (BPI) Items 110 and 115</p> | <p><input type="checkbox"/> 029 Date of birth (BPI) Item 155</p> <p><input type="checkbox"/> 030 Gender (BPI) Item 160</p> <p><input type="checkbox"/> 031 Disability (BPI) Item 165</p> <p><input type="checkbox"/> 032 High school date (BPI) Item 175</p> <p><input type="checkbox"/> 033 Parent 1 tax payable Item 890</p> <p><input type="checkbox"/> 034 Parent 2 tax payable Item 895</p> <p><input type="checkbox"/> 035 Academic progress (code 36)</p> <p><input type="checkbox"/> 037 Separation agreement or court order Item 231</p> <p><input type="checkbox"/> 038 Divorce judgment or order Item 231</p> <p><input type="checkbox"/> 047 Crown ward Item 260</p> <p><input type="checkbox"/> 048 CSG-PD Item 165</p> <p><input type="checkbox"/> 051 Protected Person Item 170</p> <p><input type="checkbox"/> 052 Spouse's death certificate Item 231</p> <p><input type="checkbox"/> 053 Parents' death certificate Item 265</p> <p><input type="checkbox"/> 054 Residency - BPI Item 330</p> <p><input type="checkbox"/> 055 Residency - BPI Item 325</p> <p><input type="checkbox"/> 056 Residency - student Item 325</p> <p><input type="checkbox"/> 057 Residency - student and spouse Item 325</p> | <p><input type="checkbox"/> 058 Residency - student and parent(s) Item 325</p> <p><input type="checkbox"/> 059 Residency - student Item 330</p> <p><input type="checkbox"/> 060 Residency - student and spouse Item 330</p> <p><input type="checkbox"/> 061 Residency - student and parent(s) Item 330</p> <p><input type="checkbox"/> 062 Parent 1 net income Item 840, 841</p> <p><input type="checkbox"/> 063 Parent 2 net income Item 845, 846</p> <p><input type="checkbox"/> 064 Bankruptcy - discharged on or after May 11, 2004 Item 610</p> <p><input type="checkbox"/> 065 Bankruptcy - undischarged on or after May 11, 2004 Item 610</p> <p><input type="checkbox"/> 069 Parents' death certificates (Access Grants) Item 011</p> <p><input type="checkbox"/> 070 Spouse's tax payable Item 954</p> <p><input type="checkbox"/> 071 Crown Ward (Consideration for Ontario Access Grants Section K)</p> <p><input type="checkbox"/> 072 Confirm 2 year non-student status Item 250 and 180</p> <p><input type="checkbox"/> 073 Crown Ward (Access Grant for Crown Wards Section L)</p> <p><input type="checkbox"/> 075 Proof of Birth for Children 11 and under Item 400 & 411</p> <p><input type="checkbox"/> 076 Second Career Contribution Item 630</p> <p><input type="checkbox"/> 077 Ontario Skills Development Item 630</p> <p><input type="checkbox"/> 078 Children with Disability Item 411</p> |
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Office Use Only for Private Postsecondary Institutions in Ontario

<input type="checkbox"/> 001 Cost code _____	<input type="checkbox"/> 002 Year entering _____	<input type="checkbox"/> 004 Weeks _____	<input type="checkbox"/> 005 Percentage course load _____ %
<input type="checkbox"/> 003 Study period starting date DAY MONTH YEAR ____ ____ ____	<input type="checkbox"/> 007 Study period ending date DAY MONTH YEAR ____ ____ ____		

I have collected and verified all supporting documentation as checked above with the information provided on this application.

<input type="checkbox"/> 006 Signature of financial aid office staff _____	Staff name PLEASE PRINT _____	Date DAY MONTH YEAR ____ ____ ____
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Office Use Only for Ontario Public Colleges and Universities

<input type="checkbox"/> 001 Cost code _____	<input type="checkbox"/> 002 Year entering _____	
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I have collected and verified all documentation as checked above with the information provided on this application.

<input type="checkbox"/> 006 Signature of financial aid office staff _____	Staff name PLEASE PRINT _____	Date DAY MONTH YEAR ____ ____ ____
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